

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD ONLINE ON  
TUESDAY 14<sup>th</sup>. JULY 2020 at 7.00pm.**

---

**Public Session:**

The Chairman welcomed Group Captain C. Mullen and Sqn. Leader K. Leach to the meeting, who had been invited to give further details of the plan to bring the Wrekin Gliding Club to RAF Shawbury and responded to questions raised by Members.

The Group Captain began by apologising for being at the base for some time and being unable to attend an earlier meeting. His appointment would come to an end in December and he was reluctant to leave as it had been such a pleasure to be stationed in Shawbury

He then gave a very interesting and detailed review of the decision to base the Wrekin Gliding Club at Shawbury; highlighted the risk assessment and safety measures that had been carried out and confirmed that the impact on the local residents would be minimal with a very low level of noise.

Finally, he explained the actions that had been taken at the base to deal with the impact of the virus and confirmed that they were virtually back to full time activity.

The Chairman thanked him and Sqn. Ldr Leach for attending the meeting and for the detailed report that had been given. His comments were appreciated and he was wished good fortune in his new appointment.

---

**Present:**

Mr. C. Kennedy (Chairman)

Mr. B. Lyon

Mr. A. G. Foster

Mrs. J. Herbert

Mrs. J. Manley

Mr. A. Brown

Mr. C. Kirkup

Ms. S. McIntosh

Mr. P. Sharp

Mr. D. Roberts

**In Attendance:**

Shropshire Councillor S. Jones.

Fl. Lt. M. McArdle (RAF Shawbury).

The Parish Clerk.

**20/28 Apologies:**

Apologies had been received from Councillor Mr. R. Pinches.

**20/29 Personal or Prejudicial Interests.**

There were no interests declared.

**20/30 Minutes of Meeting held on June 9<sup>th</sup>. 2020**

The minutes of the meeting having been circulated, were approved and at an appropriate time would be signed by the Chairman as a true record.

**20/31 Matters Arising.**

**(a) Church Close and Park Avenue Lights (20/19(a))**

Clerk reported that Eon had confirmed that Scottish Power had sub-contracted the work to a company which had stated that they would be carrying out the work on August 3<sup>rd</sup>. and 4<sup>th</sup>.

**(b) Motor Cycle Noise (20/19(b))**

No further complaints had been recorded.

(c) Highways (20/19(c))

The Clerk reported that he had received an email from Mr. D. Gradwell stating that he had been tasked with ensuring that the changes to the speed limits on the A53 travelling from the Shrewsbury direction were formalised and that he was also taking responsibility for the Safer School project.

(d) Community Environment Project (20/22(3ii)).

It was noted that Mr. John Tait had been appointed to carry out some maintenance work which would normally had been undertaken by Shropshire Council staff. The project was being supported by a grant of £1,500.00 from Shropshire Council and this had to be match funded.

Councillor Brown had indicated that he no longer wished to be the representative Councillor and the Vice Chairman agreed to undertake this role.

(e) Road Sign up-grade (20/19(d)).

The contractor employed to carry out the work had contacted Councillor A. Foster to apologise for not responding earlier but domestic problems had resulted in him no longer being able to continue with the work. He would replace the signs that he had removed for maintenance and it was agreed to approach Mr. Tait to see if he was able to carry out the planned repairs.

It was agreed that if he could be located, Mr. Paul Brown should be paid for the work he had already undertaken.

(f) Burial Ground (20/22(iv))

Following on from the complaint received at the last meeting, the Chairman had visited the site and carried out some remedial work and Nobridge had been in attendance and had undertaken the grass cutting. The Chairman stated that there was still a need for additional gravel in some areas and a need to hand weed frequently.

(g) Co-op shop canopy (20/22(3vii))

The Vice Chairman reported that safety measures had been carried out and the canopy re-painted.

(h) Car Park Lease (20/22(i))

It was noted that the Lease had been signed by the Chairman and the Vice Chairman; the fee had been paid and the new lease had been sent to the Clerk for filing.

(i) Publicity/Parish Newsletter.

Clerk reported that he had been advised that it was hoped the Newsletter would be issued again in September.

**20/32 Correspondence.**

Members considered the correspondence which had been received by the Clerk since the last meeting and responses made where necessary.

**20/33 Accounts for Payment.**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (July)		£595.60
Mr. J. Wilson	Expenses (June)		£35.46
Inland Revenue	PAYE (July)	£148.80	
	N.I. (July)	£ 1.71	£150.51
Mr. T. Creber	Litter collection (June)		£340.00
Archer Signs	Two 'Men at Work' warning signs		£111.42
Manby Bowdler	Car Park Lease – legal fees		£640.00
Mr. A. P. Sharp	Parish Paths Equipment		£103.46
Mr. R. Bailey	Maintenance (April, May, June)		£807.00
	Floral Gateways		£248.00
Mr. C. J. Kennedy	Zoom meeting extension		£14.39
Glasdon (UK) Ltd.	Parish seat + anchor kit		£601.97
JST Services	Removing damaged seat and replacing new seat.		£240.00
E.on	Streetlight repair (Bridgeway)		£93.72

**20/34 Financial Statement:**

A financial statement was tabled and approved.

**20/35 Exchange of Information.**(a) Agenda Items for next meeting:

No items raised.

(b) Other Issues:1. Highways:

The following problems were raised:

- (a) A deteriorating situation with the drains at the site of the traffic lights on the A53, where none of the drains are working, resulting in standing water as soon as there has been any rain.
- (b) A number of large pot holes on the A53 in the Edgebolton Area.
- (c) Vandalism to the directional sign entering Shawbury from the Market Drayton direction, where names have been scraped from the signs.
- (d) The surface of the Wem Road is in a poor state of repair with a number of pot holes especially where the speed humps are located.
- (e) Overgrown state of the new roundabout with a query as to whether it is Shropshire Council's responsibility or the estate developer.  
*Clerk to forward details to the Highways Department.*
- (f) Overhanging branches from a beech tree obscuring traffic lights.  
*Chairman agreed to ask the owner of the tree to cut back the branches*

2. Streetlights:

The Vice Chairman reported that he had received a request from some residents for the street lights in White Lodge Park to be kept on all night.

*It was pointed out that the lights in that area were maintained by Shropshire Council, whose policy was to switch off lights at mid-night and would only consider a change following a request from the police because of serious problems.*

3. Other Reports:(a) Play areas re-opening:

It was noted that the sites were open again with various restrictions imposed by the Government. The Clerk reported that the Chairman had done sterling work in getting appropriate warning notices put in place.

Mr. Creber had been asked to monitor the main site for evidence of litter.

(b) Speeding Vehicles:

Councillor C. Kirkup stated that a local resident had complained about the speed of some traffic in Millbrook.

*He was advised to suggest that the resident took details of the offending vehicles and reported them to the police.*

(c) Overgrown paths in the Glebe and along Wem Road.

*Clerk stated that these could not be dealt with until the bird nesting season was over.*

**20/36 Reports from:****(a) Police**Incidents recorded in May:

Anti-Social Behaviour - 7 (Carradine Close -1; A53 - 1; Leasowes Park -3; Church Close -1; Millbrook Drive -1.)

Public Order – 1 (Leasowes Park)

Criminal Damage – 1(Poynton Road).

Drugs – 1 (Recreation Ground).

Violence – 12 (Muckleton Lane -3; McKinley Way -2; Church Street -2; Poynton Road -2;

Glebelands -1; Mytton Lane -1; Church Close -1).

**(b) RAF Shawbury**

Flt. Lt. McArdle stated that there were no issues to raise from the base and that he would deliver copies of the Aries Magazine to various shops in the Parish.

He went on to say that as he was retiring from the force and eventually leaving the area and was handing over his role on the Council to a new officer who would be accessing the next meeting with him.

The Chairman thanked him for his interest and support over a number of years and wished him continued success in the future and there was unanimous support for this from the Members.

**(c) Shropshire Council.**

Shropshire Councillor S. Jones reported that:

(a) The Traffic Road Order regarding the Safety Project at the school was due to be advertised on Friday with plans for the work to be completed before the start of the September school term.

(b) The traffic lights placed on Wem Road on Monday evening had been put at the wrong location.

**20/37 Planning**

The following applications had been received and considered with no objections raised:

1. Chetwynd, School Lane, Shawbury – raising roof and installation of dormer extension in connection with conversion of loft to living accommodation (20/02387/FUL).

2. Oakdene, Shawbury Heath – single story extension plus detached garage (20/02437/FUL).

The following applications had been approved:

1. 8, The Meadows, Shawbury – erection of a single storey extension (20/01708/FUL).

2. 18, Erdington Close, Shawbury – single storey extension following the demolition of an existing conservatory (20/01951/FUL).

**20/38 Internal Audit.**

Members confirmed their satisfaction at the way the Internal Audit had been conducted and the appointment of Mr .M. Sheehy for the current year.

**20/39 Parish Seats.**

The report which had been prepared by the Chairman and circulated to Members was considered. It was noted that the seat identified as unsafe had been replaced and it was agreed to replace two other seats which were in a very poor state of repair and to have the others re-painted. However, it was suggested that the seat close to the entrance of White Lodge Park should be placed closer to the bus stop by the Hairdressers. It was noted that this would require permission from Shropshire Council officers and at the same time they would be asked if it was possible to erect a bus shelter at that location.

Quotes for the work from Mr. Tait were acceptable

**20/40 Parish Mapping.**

The Chairman and Councillor Mrs. Manley agree to study the possibility of developing this in the Parish.

**20/41 Committee and Other Reports**

It was noted that Councillor P. Sharp had provided a copy of a briefing report which had been issued to the SAL Executive Committee and circulated to all Members. One of the items that could be relevant to Shawbury was the widespread loss of jobs and the increase in Universal Credit claimants.

**20/42 Press Matters.**

A range of information would be sent for inclusion in the Parish Newsletter when distribution began again – hopefully in September.

**20/43 Date of Next Meeting:**

Tuesday August 11<sup>th</sup>. at 7.00pm

**Approved as a true record of the Meeting.**

**Signed:** C. J. Kennedy (Chairman) **Date:** August 14<sup>th</sup>.2029

**Correspondence received since June meeting:**

**Please note the following list does not include all the information received regarding the Coronavirus epidemic.**

Sqn. Ldr. K Leach – plans re. transferring glider base to RAF Shawbury.\*  
 Various Members – responding to the news re. glider activity.  
 Cllr A. Brown – concern regarding Community Environment Project.  
 Sharon Bully – complaint about overhanging branches and brambles at 55 Glebelands.  
 Richard Bailey – confirmation that work at 55 Glebelands has been completed.  
 Adam Davies (Solicitor) Car Park Lease for signatures.\*  
 NALC – CEO’s bulletin.\*  
 Richard Bailey – Floral Gateway junction of A53/Wytheford Road.\*  
 Various Members – support for plan to replace/re-paint Parish seats.  
 Gail Power – Healthwatch Shropshire report.\*  
 Richard Bailey – fallen branch in Moat removed.  
 Tracie Howell – request to re-start using playing field for football practice.  
 Gail Power – Trust to hold first online meeting.\*  
 Shropshire Council – Housing Support.\*  
 Dianne Dorrell – Guidelines from NACO.\*  
 Diann Dorrell – Monday Briefing.\*  
 Adam Davies – completed new car park lease.  
 Cllr. J. Vernon – accessing the allotment.  
 Martin Mee – Play Area re-opening.  
 Emma Williams (Connexus) – Allotment Lease.  
 Dianne Dorrell – News Briefing.\*  
 Sqn Ldr. K. Leach – representative to attend Council meeting.  
 Hannah Thomas – Supporting Communities to stay safe.  
 Cllr. A. Brown – Future activity at RAF Shawbury; May crime incidents; Community Env. Project.  
 NALC – C.E.O’S bulletin.\*  
 Cllr. B. Lyon – Gliding activity at RAF Shawbury.  
 Dianne Dorrell – Community Reassuarance.\*  
 Chairman – Signing of Armed Forces Covenant.\*  
 Gail Power – New Funding for Covid 19 Digital Projects.\*  
 Flt. Lt. McArdle – handing over his role as representative on the Parish Council.  
 Dianne Dorrell – Re-start of parking charges on all Council owned car parks.\*  
 Dianne Dorrell - NALC planned online events.\*  
 Dianne Dorrell – Report from the Information Commissioner.\*  
 PCSO J. Robinson - Incident reports.  
 Martin Mee – Play Area inspections and safety notices.  
 Chairman – re-opening play areas and fitness area.\*  
 NALC – CEO’s bulletin.\*